

NORFOLK HOUSE SCHOOL
PASTORAL CARE AND BEHAVIOUR POLICY
(INCLUDING EYFS, AFTER AND BEFORE SCHOOL CARE)

Statement of Intent:

The staff and Directors at Norfolk House School believe we should provide a caring, positive, safe and stimulating environment which promotes the social, physical and moral development of the individual child. The school recognises the importance of working within the framework of Every Child Matters: Change for Children and the five outcomes outlined within it:

- Be healthy
- Stay safe
- Enjoy and achieve
- Make a positive contribution
- Achieve economic well being

At Norfolk House School discipline is maintained by establishing clear and explicit ground rules so that pupils have an exact understanding of what is acceptable behaviour.

Small numbers play an important part in the general ethos of the school. Norfolk House School is promoted as being a small school with a friendly atmosphere – all the children know each other, the staff know all the children and all the staff contribute to the general maintenance of discipline.

We aim to provide a positive attitude towards good behaviour rather than a negative attitude to poor behaviour.

Rewards are given by the form teachers and non-teaching staff for good effort, good work, good behaviour and manners, thoughtfulness etc. in the form of house points, stars etc. relevant to the age of the child. Various rewards systems are in place, which include merit charts and awards. When a child's work or effort is exceptional, then a visit to the Headmistress' office results in a sticker and 5 extra house points.

The Behaviour Policy of the school excludes corporal punishment. In the first instance and for basic disciplinary procedures, the incident is dealt with by the form teacher – by one or a combination of the following – verbal reprimand, loss of house points, loss of privileges. Repeated poor discipline and more serious matters are dealt with by the Headmistress, or her Deputy, and parents may be informed. In exceptional circumstances, exclusion, or discontinuation of the education at Norfolk House School are both options.

All members of the staff endeavour to develop good relationships with the children, so that the children feel able and free to confide in any member of staff. If we suspect or are aware that problems exist for a particular child, we monitor the child's feelings and sense of well-being by unobtrusive 'chats' and discussions. Any problems are brought to the attention of the Headmistress.

We are a Christian school, but we have pupils from a wide variety of cultural and religious backgrounds. We therefore endeavour to promote sound values and attitudes through our school assemblies, our R.E. syllabus, P.S.H. C. E. discussions, as well as every day behaviour and general attitudes.

The 'family' also extends to the parents, so school needs to be kept informed of personal family matters that may encroach on a child's performance or behaviour – but to develop this relationship between home and school, the parents must be sure of confidentiality.

(See also the separate Behaviour Policy for the Nursery)

To be reviewed in December 2011