



Norfolk House School

## **SCALE OF FEES**

WITH EFFECT FROM APRIL 2018

## TERMLY FEES

The following fees are invoiced and are payable before the start of the school term to which they relate.

### LOWER SCHOOL

Transition (3 - 4 year olds)	£2,392.00
Reception (4 - 5 year olds)	£2,462.00
Year 1 (5 - 6 year olds)	£2,702.00
Year 2 (6 - 7 year olds)	£2,771.00

### UPPER SCHOOL

Year 3 (7 to 8 year olds)	£3,365.00
Year 4 & 5 (8 to 10 year olds)	£3,425.00
Year 6 (10 to 11 year olds)	£3,460.00

## EXTRAS APPEARING ON THE TERMLY INVOICE

The following are not included within the termly fee and will be charged for as extras in advance on the termly invoice as appropriate.

### LUNCHESES

Transition	£184.00 per term
Reception	£220.00 per term
Years 1 to 6	£235.00 per term

### MILK

£45.00 per term

### SWIMMING (Years 4, 5 and 6)

£106.00 per term

### TRIPS

Where the trip is arranged before the start of term, parents will be advised of cost in advance.

### CLUBS AND ACTIVITIES

Speech and Elocution	£132.00 per term
Piano Lessons	£270.60 per term
Violin Lessons	£183.87 per term
Guitar Lessons	£185.00 per term
Gymnastics	£40.00 per term
Football Club (Yrs 1&2)	£50.00 per term
Football Club (Yrs 3-6)	£55.00 per term
Mad Science Club	£54.00 per term

## EXTRAS NOT APPEARING ON THE TERMLY INVOICE

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### APPLICATION FEE

A non-refundable fee of £50 is payable upon application for a place at the School.

### ACCEPTANCE DEPOSIT

A deposit of £500 is payable when parents complete the Acceptance Form. It will be repaid by means of a credit without interest to the payment of fees for the pupil's fourth term at the School, unless stated otherwise in the Terms and Conditions.

### TRIPS

Where the trip is arranged during the course of the term parents will be advised of the cost in advance.

### BREAKFAST CLUB

Breakfast Club is open between 8.00am and 8.30am, Monday to Friday. All sessions must be booked and paid for in advance by credit /debit card or BACS.

#### Daily Charge:

8.00 - 8.30 am	£ 2.50 per day (to include a light breakfast)
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### AFTER SCHOOL CLUB

After School Club is open between 3:45 and 5:30 p.m. Monday to Friday. All sessions must be booked and paid for in advance by credit /debit card or BACS.

#### Daily charges for children not participating in the school's clubs and activities programme:

A child collected between 3:45 and 4:00 p.m.	£ 2.00
A child collected between 4:00 and 4:30 p.m.	£ 5.00
A child collected between 4:30 and 5:00 p.m.	£ 6.00
A child collected between 5:00 and 5:30 p.m.	£ 7.00

#### Daily charges for children participating in the school's clubs and activities programme:

A child collected between 4:30 and 5:00 p.m.	£ 2.50
A child collected between 5:00 and 5:30 p.m.	£ 5.00

Parents who collect their children after 5.30pm are liable to pay a late collection charge. A charge of £1 will be made for every minute of lateness.

Children will be dismissed by a responsible adult to the parents or other named adult who is responsible for collecting the child. Passwords and photographic ID will be required if school staff are not familiar with the adult collecting.

### LATE PAYMENT INTEREST

Simple interest of up to 1.5% per month, accruing on a daily basis, may be charged on unpaid fees. Please see clause 3.6 of the School's Terms and Conditions for further details.

## SIBLING DISCOUNT

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Where two siblings attend the school simultaneously, or the school and Norfolk House Nursery simultaneously, the fee for the younger child will be discounted by 7%. Where more than two siblings attend the school simultaneously, or the school and Norfolk House Nursery simultaneously, the fee for the youngest child will be discounted by 7%, but whether and to what extent any further discount should apply will be determined by the Headmistress in the exercise of her absolute discretion. Where a child's fees are subject to reductions in the form of the sibling discount and any type of award (for example, a scholarship), each reduction shall be calculated by reference to the gross termly fee in full.

## CHILDCARE VOUCHERS

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Childcare vouchers are an employee benefit for all eligible working parents of children. They are a government approved, tax-efficient way of paying for childcare. They may be used towards the payment of fees for terms which commence before a child reaches the age of five, and for care provided outside school hours in certain circumstances. The school does not have any contractual relationship with the company which issues the vouchers or the parent's employer which would enable it to enforce payment. It is therefore the responsibility of parents to ensure that voucher payments reach the school in accordance with its terms and conditions.

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**Please see the School's Terms and Conditions for further information about the payment of Fees and extras. A copy is available on the school's website.**