



# Norfolk House School

WITH EFFECT FROM SEPTEMBER 2023

SCALE OF FEES

## TERMLY FEES

The following fees are invoiced and are payable before the start of the school term to which they relate.

### LOWER SCHOOL

Transition (3 to 4 year olds)	£2,865
Reception (4 to 5 year olds)	£2,949
Year 1 (5 to 6 year olds)	£3,237
Year 2 (6 to 7 year olds)	£3,340

### UPPER SCHOOL

Year 3 (7 to 8 year olds)	£4,059
Year 4 & 5 (8 to 10 year olds)	£4,103
Year 6 (10 to 11 year olds)	£4,144

## EXTRAS APPEARING ON THE TERMLY INVOICE

The following are not included within the termly fee and will be charged for as extras in advance on the termly invoice as appropriate.

### LUNCHES

Transition	£212 per term
Reception	£254 per term
Years 1 to 6	£271 per term

**MILK (transition – Year 2)** £52.00 per term

**SWIMMING (Years 1- 6)** £122.00 per term

### TRIPS

Where the trip is arranged before the start of term, parents will be advised of cost in advance.

### CLUBS AND ACTIVITIES

Please note that instrumental tuition, speech and elocution and a number of clubs and activities are provided by third parties who invoice parents directly. Please visit the clubs and activities page of the school's website for further details.

[www.norfolkhouseschool.co.uk/nhs/clubs-and-activities-2](http://www.norfolkhouseschool.co.uk/nhs/clubs-and-activities-2)

## OUT OF HOURS CARE

Out of hours care is provided for those parents who require it. Children are supervised by Norfolk House staff at all times. There is no need to book places in either Breakfast Club or After School Club. All sessions are invoiced termly in arrears.

## BREAKFAST CLUB

Breakfast Club is open between 7:30 and 8:30 am, Monday to Friday.

### Daily Charge (to include a light breakfast):

A child arriving between **7:30 and 8:00 am.** £ 5.70

A child arriving between **8:00 and 8:30 am.** £ 2.85

## AFTER SCHOOL CLUB

After School Club is open between 3:45 p.m. and 6:00 p.m. Monday to Friday.

### Daily charges for children not participating in the school's clubs and activities programme:

	Transition – Year 2	Year 3 – Year 6
A child collected between <b>3:45 and 4:00 pm.</b>	£ 2.85	
A child collected between <b>4:00 and 4:30 pm.</b>	£ 5.70	
A child collected between <b>4:15 and 4:30 pm.</b>		£ 2.85
A child collected between <b>4:30 and 5:00 pm.</b>	£ 6.85	£ 5.70
A child collected between <b>5:00 and 5:30 pm.</b>	£ 8.00	£ 6.85
A child collected between <b>5:30 and 6:00 pm.</b>	£ 9.10	£ 8.00

### Daily charges for children participating in the school's clubs and activities programme:

	Transition – Year 2	Year 3 – Year 6
A child collected between <b>4:00 and 4:30 pm.</b>	£ 2.85	
A child collected between <b>4:30 and 5:00 pm.</b>	£ 5.70	
A child collected between <b>5:00 and 5:30 pm.</b>	£ 6.85	£ 2.85
A child collected between <b>5:30 and 6:00 pm.</b>	£ 8.00	£ 5.70

Parents who collect their children after 6:00 pm are liable to pay a late collection charge. A charge of £1 will be made for every minute of lateness.

## EXTRAS NOT APPEARING ON THE TERMLY INVOICE

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### APPLICATION FEE

A non-refundable fee of £50 is payable upon application for a place at the School.

### ACCEPTANCE DEPOSIT

A deposit of £500 is payable when parents complete the Acceptance Form. It will be repaid by means of a credit without interest to the payment of fees for the pupil's fourth term at the School, unless stated otherwise in the Terms and Conditions.

### TRIPS

Where the trip is arranged during the course of the term parents will be advised of the cost in advance.

### LATE PAYMENT INTEREST

Simple interest of up to 1.5% per month, accruing on a daily basis, may be charged on unpaid fees. Please see clause 3.6 of the School's Terms and Conditions for further details.

## SIBLING DISCOUNT

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Where two siblings attend the school simultaneously, or the school and Norfolk House Nursery simultaneously, the fee for the younger child will be discounted by 7%. Where more than two siblings attend the school simultaneously, or the school and Norfolk House Nursery simultaneously, the fee for the youngest child will be discounted by 7%, but whether and to what extent any further discount should apply will be determined by the Headmistress in the exercise of her absolute discretion. Where a child's fees are subject to reductions in the form of the sibling discount and any type of award (for example, a scholarship), each reduction shall be calculated by reference to the gross termly fee in full.

## CHILDCARE VOUCHERS

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Childcare vouchers are an employee benefit for all eligible working parents of children. They are a government approved, tax-efficient way of paying for childcare. They may be used towards the payment of termly fees incurred before a child reaches compulsory school age, and for care provided outside school hours in certain circumstances. The school does not have any contractual relationship with the company which issues the vouchers or the parent's employer which would enable it to enforce payment. It is therefore the responsibility of parents to ensure that voucher payments reach the school in accordance with its terms and conditions.

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**Please see the School's Terms and Conditions for further information about the payment of Fees and extras. A copy is available on the school's website or by following this link:**

[https://www.norfolkhouseschool.co.uk/nhs/docsandfiles/terms\\_and\\_conditions/NHS\\_TandCs\\_2017.pdf](https://www.norfolkhouseschool.co.uk/nhs/docsandfiles/terms_and_conditions/NHS_TandCs_2017.pdf)